



Queen Emma Primary School
Parents, Staff and Friends
Association (PSFA)

October 2017

Dear Parents/Carers,

Many thanks to Year 5 for a fabulous cake sale last Friday and thanks also to all those who came along to buy the cakes! The event raised a magnificent £230.85, which will be going towards our fundraising target for the purchase of playground equipment that is accessible to all. Thanks everyone!

We are writing now with details about the **Queen Emma School PSFA Discos on Friday 13th October**. These are taking place in the school hall at Queen Emma and are open to Queen Emma School children, as follows:

Year 1 and Year 2: 5pm-6pm

Years 3, 4, 5, 6: 6.30pm-7.30pm

Entrance cost for the disco is £2.50 per child. This year there will be no advance bookings, and the children can simply pay on the door. Please have the **correct change** ready, if possible, as this will speed up your entrance; those with the correct change will be able to join the faster entrance queue! Please note that parents will be expected to leave their children at the discos, unless you have made arrangements to stay as parent volunteers.

We do need a good number of parent volunteers at the events, so we have created a doodlepoll for you to indicate whether you might be able to stay and help. Please sign up via the following link, ensuring that you indicate which disco you are available for:

<http://doodle.com/poll/bhcf4f388k5xfkpx>. If you require more information, then please contact your class rep or email us at queenemmapsfa@gmail.com and we will get back to you with further details. Please note that, since this event is open to children in Years 1-6 only, we are unable to accommodate younger siblings.

Year 1 & Year 2: Please arrive at the disco at **4.45 pm** on Friday 13th October, so that your child is ready for the start of the event at 5pm. Please collect your child promptly at **6pm** after the event.

Years 3, 4, 5, 6: Please arrive at the disco at **6.15 pm** on Friday 13th October, so that your child is ready for the start of the event at 6.30pm. Please collect your child promptly at **7.30 pm** after the event.

Please note that this is a school event and sensible standards of behaviour will be expected at all times. Parents will be called and asked to take home any child who is not behaving in an appropriate manner.



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Throughout the event, cups of water and squash will be available to the children for free. To purchase additional refreshments, the children may bring a **maximum of £1** to the disco. Packets of crisps and drinks will be available at a cost of 50p each.

We look forward to another exciting event for the children.

Many thanks.

Kind Regards,

Queen Emma School PSFA Committee
